



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



June 10, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

CARSON SHERIFF'S STATION REMEDIATION PROJECT
AWARD SUPPLEMENTAL AGREEMENT 1 - SITE ASSESSMENT SERVICES
C.P. 86475
(2nd DISTRICT) (3 VOTES)

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

- 1 Award and authorize the Sheriff, or his designee, to execute Supplemental Agreement 1, dated March 19, 2002, to contract with Gradient Engineers Inc., to provide additional consultant services, for a fee not to exceed \$41,830, and to authorize the Sheriff, or his designee, to execute change order up to the amount of \$6,300.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of this supplemental agreement will authorize the consultant to perform additional site assessments required by the California Regional Water Quality Control Board (CRWQCB) for the preparation of a comprehensive Remedial Action Plan for the Carson Sheriff's Station.

A Tradition of Service

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On March 19, 2002, your Board awarded a Consultant Services Agreement to Gradient Engineers Inc. to provide the following: site assessments, a Comprehensive Remedial Action Plan, engineered bid documents, and construction administration services to address the removal and containment of the released fuel contamination at the Carson Sheriff's Station.

On January 22, 2002, the Los Angeles County Sheriff's Department received a letter dated January 14, 2002, from the CRWQCB mandating implementation of Final Draft Guidelines for investigation and cleanup of Methyl tertiary Butyl Ether (MtBE) and other oxygenates to the existing assessment project. The guidelines require the preparation of the following additional documents: Preliminary Site Conceptual Model Report (this will provide a written and graphical representation of the release scenario) and quarterly updates to the Site Conceptual Model Report (SCMR). A Technical Reporting section is required within the SCMR, which will include the following information: estimating the plume travel time, tank tightness test, quarterly groundwater monitoring and free product removal reports.

In response to the CRWQCB's new requirements, Gradient Engineers Inc. was requested to provide the County with a scope of work and proposal to address the additional assessment. A supplemental agreement is required to provide the additional assessment as requested by CRWQCB.

Change order authority has been requested to cover additional work that may arise during the progress of environmental services.

Upon the completion of the additional assessment and approval of the Comprehensive Remedial Action Plan by the CRWQCB, the Sheriff's Department and the Chief Administrative Office will return to your Board for award of the Remediation Service Contract and funding recommendation.

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IMPLEMENTATION OF COUNTY STRATEGIC PLAN GOALS

This action meets the County's Strategic Goal of Service Excellence as it provides for the initial steps necessary to clean contaminated soil, thereby protecting groundwater quality.

FISCAL IMPACT/FINANCING

Sufficient funds to award this supplement agreement is available in the Fiscal Year 2002-03 Capital Project Budget, under the Carson Sheriff's Station - Soil Remediation Project, No. 86475.

The additional assessment work will impact completion of this phase and the overall project schedule. The project schedule and budget summary are shown in Enclosure A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard supplemental agreement, in the form previously approved by County Counsel, will be used. The standard Board directed clauses that provide for contract termination, renegotiation, and hiring of qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of a contract award, Gradient Engineers Inc., is willing to consider Greater Avenues for Independence (GAIN) participants for future employment.

Gradient Engineers Inc., is in full compliance with the Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

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ENVIRONMENTAL DOCUMENTATION

Approval of the recommended action will have no effect on the environment. The Sheriff's Department will complete the appropriate environmental documentation prior to returning to your Board for award of a contract for remediation services.

CONTRACTING PROCESS

On March 19, 2002, your Board awarded a consultant services contract for site assessment services to Gradient Engineers Inc. with contingencies, for a total budget of \$76,000. Gradient Engineers Inc. has agreed to provide additional consultant services for an additional fee not to exceed \$48,130. The recommended Supplemental Agreement No. 1 will increase the value of the Gradient Engineers Inc.'s contract from \$76,000 to \$124,130.

IMPACT ON CURRENT SERVICES

There will be no negative impact on current Sheriff's services or projects during the performance of the recommended services.

CONCLUSION

Please return one approved copy of this letter to the Chief Administrative Office, Capital Projects, and the Sheriff's Department, Facilities Planning Bureau.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Leroy D. Baca". The signature is fluid and cursive, with the first name "Leroy" and last name "Baca" clearly distinguishable.

LEROY D. BACA
SHERIFF

DAVID E. JANSSEN
Chief Administrative Officer

ENCLOSURE A

**AWARD OF SUPPLEMENTAL AGREEMENT 1
CARSON SHERIFF'S STATION - SITE ASSESSMENT
GRADIENT ENGINEERS INCORPORATION**

PROJECT SCHEDULE

Project Activity	Estimated Completion Date	Revised Completion Date	Completion Date
Award Consultant Service Agreement	March 19, 2002		March 19, 2002
Execute Contract	March 28, 2002		May 10, 2002
Site Assessment/Revised Interim Remedial Action Plan	July 25, 2002		September 17, 2002
Jurisdictional Approval	October 15, 2002	December 16, 2003	
Remediation Contract Award	July 15, 2003	August 27, 2004	
Remediation Start	July 23, 2003	October 4, 2004	
Substantial Completion	August 23, 2006	March 7, 2008	
Final Acceptance	February 23, 2007	May 16, 2008	

ENCLOSURE A

CARSON SHERIFF' STATION - SITE ASSESSMENT

II. PROJECT COST SUMMARY

Budget Category	Proposed Project Budget	Impact of this Action	New Proposed Project Budget
Site Remediation /Construction	\$664,000	\$(48,130)	\$615,870
Consultant Services Agreement	67,976	0	67,976
Supplemental Agreement No.1	0	41,830	41,830
Contingency Cost and Additional Assessments	8,024	6,300	14,324
Subtotal	740,000	0	740,000
County Services			
Department of Public Works	10,000	0	10,000
Subtotal	10,000	0	10,000
TOTAL	\$750,000	0	\$750,000